

October All change control									
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	If date change is required		Change/ Impact of change (incl. any dependencies)/ Reason for change
							Change date from	Change date to	
27	Decision Making	DM.B1.4	Revised Council Procedure Rules	Director - Law and Governance	8/15/2022 Updated 24/10/22	Change to delivery timescales (actions and milestones)	Jul-22	Nov-22	This item was missed from the July Change Control approvals and should have been put forward as a date change to October 2022. Further impacted by by-election, so revised end date is November 2022.
28	Partnership & Relationships	PR.C1.3	Develop Health & Wellbeing Strategy that builds on existing whole system approach to addressing health inequalities	Director - Adult Social Care	18/08/2022	Change of Delivery Lead(s)	N/A	N/A	Director of Adult Services requested that lead director be changed to Director of Public Health. Discussed and agreed with Director of Public Health on 18.8.22
29	Partnership & Relationships	PR.C1.4	Test adequacy of partnerships and integration through Health Outcomes Framework and system-wide thematic deep dives	Director - Adult Social Care	18/08/2033	Change of Delivery Lead(s)	N/A	N/A	Director of Adult Services requested that lead director be changed to Director of Public Health. Discussed and agreed with Director of Public Health on 18.8.22
30	Procurement & Commercial	PC.A4.1	Recovery Plan approved by Waste Management Board	Director - Borough Economy	25/08/2022	Change to delivery timescales (actions and milestones)	Jul-22	Oct-22	Resubmission to October waste Board is required due to further comments made on integrated street cleansing recovery plan within Service Delivery Plan
31	Corporate Oversight	CO.D2.4	KPIs and standards developed for financial services section	Director- Finance	16/09/2022	Change to delivery timescales (actions and milestones)	Aug-22	Oct-22	Some KPI's have been developed but these will be reviewed once Budget Holder survey is completed and results analysed. Likely to be in place by October.
32	Strategic Decision	SD.C1.2	Pilot of Town Co-ordinator role commences	Director- Housing	16/09/2022	Changes to objectives and deliverables	N/A	N/A	on hold - pending community hubs model. A revised set of actions will be required for this workstream (to be considered at next change control).
33	Partnership & Relationships	PR.D1.1	Corporate review of grant funding	Director- Housing	16/09/2022	Add - New Sub Actions	N/A	N/A	Revised set of actions will be required within next change control
34	Decision Making	DMA1.2	Council Decision to Implement 4-yearly election cycle	Director- Law & Governance	10/04/2022	Change to delivery timescales (actions and milestones)	N/a	November	Accurate monitoring of progress by date being included
35	Corporate Oversight	CO.B2.0	Single Improvement Plan Phase 2	Leadership Team	10/10/2022	Change to delivery timescales (actions and milestones)	June 22 - Jan 23	Start Dec 22 - March 23 for Council approval alongside quarterly monitoring	Phase 2 Plan to be informed by findings of External Reviews and SoS letter
36	Corporate Oversight	CO.C2.0	Budget Monitoring	Director- Finance	17/10/22	Add- New Assurance Action			Assurance Actions required to ensure approach embedded and that any issues are being addressed. Proposed actions: CO.C2.4 and CO.C2.5 (Quarterly Budget Monitoring Reports made to Leadership Team, Cabinet and Scrutiny; and Where budget pressures identified, assurance provided that action has/is being taken (monthly summary comment from S151 Officer / raise issues)
37	Corporate Oversight	CO.D2.3	Workforce development plan implemented for financial services section	Director- Finance	17/10/22	Change to delivery timescales (actions and milestones)			Slippage in delivery. Due to be completed in October, and therefore change control may not be required.
38	Corporate Oversight	CO.D3.3	Review of corporate debt recovery processes completed	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)	Oct-22	01-Dec	Review underway but significant piece of work covering multiple teams so completion date now December 2022.

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39	Corporate Oversight	CO.D2.5	Embed Finance Business Partner Role	Director- Finance	17/10/22	Add- New Assurance Action		Quarterly monitoring	Assurance action required to ensure that Business Partner Role is having a positive impact. Assurance Action: Performance against KPIs for financial services section - quarterly comment
40	Corporate Oversight	CO.D3.5	Implementation of Recommendations from CIPFa in relation to internal charges	Director- Finance	17/10/22	Change to delivery timescales (actions and milestones)	Start date from Aug 22. End date from Oct 22	Start date to: Oct 22 End Date to: TBC	Report not yet received from CIPFa.
41	Corporate Oversight	CO.D4.4	Resolve issues relating to completion and sign-off of accounts	Director- Finance	17/10/22	Add- New Assurance Action	Dates to be populated		Assurance that work undertaken to prepare for completion of accounts has helped resolve issues raised by GT. Assurance action proposed: GT sign-off of 2020/21 Accounts (assurance that previous issues raised have been resolved)
42	Corporate Oversight	CO.D4.5	Resolve issues relating to completion and sign-off of accounts	Director- Finance	17/10/22	Add- New Assurance Action	Dates to be populated		Assurance that processes for completion of accounts are becoming embedded. Assurance action proposed: Preparation of Draft Accounts for 2021/2022
43	Corporate Oversight	CO.D4.6	Resolve issues relating to completion and sign-off of accounts	Director- Finance	17/10/22	Add- New Assurance Action	Dates to be populated		Assurance that any new issues raised are resolved. Assurance action proposed: GT sign-off of 2021/22 Accounts
44	Strategic Decision	SD.D1.1	Review concluded: Review of MTFP	Director- Finance	17/10/22	Change to delivery timescales (actions and milestones)	October 2022	Nov 2022	Later Cabinet Date due to by-election
45	Strategic Decision	SD.D1.2	Approval of MTFP and Capital Strategy	Director- Finance	17/10/22	Change to delivery timescales (actions and milestones)	Oct 2022	Nov 2022	Later Cabinet Date due to by-election
46	Strategic Decision	SD.D1.3	Approval of MTFP and Capital Strategy	Director- Finance	17/10/22	Add- New Assurance Action	Feb-23	and annually thereafter	Assurance action proposed: Budget Report to Cabinet (2023-2026) reflects funding gaps identified in MTFP
47	Strategic Decision	SD.D1.4	Approval of MTFP and Capital Strategy	Director- Finance	17/10/22	Add- New Assurance Action	October 2023	and annually thereafter	Assurance action proposed: MTFP and Capital Strategy refreshed and approved in October each year
48	Strategic Decision	SD.E1.3	Public Consultation outcomes inform budget setting	Director- Finance	17/10/22	Change to delivery timescales (actions and milestones)	Autumn 2022	Mar-23	Autumn date captures how consultation is used to inform MTFP. The consideration of the outcomes also need to be reflected in the Spring budget setting report
49	Strategic Decision	SD.E2.4	Public Consultation	Director - Business Strategy and Change	17/10/22	Add - New Sub Actions			New action to ensure surveys are resourced and repeated so that they become an embedded part of the strategic planning framework 'Proposal agreed for the future of resident consultation and engagement'
50	Strategic Decision	SD.E2.5	Public Consultation	Director - Business Strategy and Change	17/10/22	Add - New Sub Actions			New action to reflect focus group work following survey responses: 'Focus Groups held'
51	Organisational Culture	OCA1.3	Approval of document setting out the desired organisational culture	Director - Business Strategy and Change	17/10/22	Change to delivery timescales (actions and milestones)	Autumn 2022	Jan-23	Additional time for Lshp Team to comment on first draft (which will be presented in November) and refine.
52	Organisational Culture	OC.A2.1	Organisational Development Strategy and Plan Approved	Director - Business Strategy and Change	17/10/22	Change to action description			Action wording to change from 'Organisational Development Strategy' to 'Workforce Strategy approved'
53	Organisational Culture	OC.A2.1	Organisational Development Strategy and Plan Approved	Director - Business Strategy and Change	17/10/22	Change to delivery timescales (actions and milestones)	Start: tbc End: 2022	Start: Dec 2022 End: March 2023	Action dependent on establishing desired organisational culture which is proposed through change control to be re-profiled to January completion.

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54	Organisational Culture	OC.B1.3	Effective decision-making training	Director - Law and Governance	19/10/22	Change to delivery timescales (actions and milestones)	Sep-22	Dec-22	Slippage in delivery of effective decision making training linked to the constitutional approvals being presented to Council in November.
55	Organisational Culture	OC.B1.7	Delivery of Directorship and Trusteeship Training	Director - Law and Governance	19/10/22	Add - New Sub Actions			New action required to reflect delivery of training. Existing action relates to procurement of training provider.
56	Organisational Culture	OC.B2.1	Management Development Programme Designed	Director - Business Strategy and Change	17/10/22	Change to action description			Action wording to change to 'Management and Development Programme Scope, Content and Budget agreed'
57	Organisational Culture	OC.B2.1	Management Development Programme Designed	Director - Business Strategy and Change	17/10/22	Change to delivery timescales (actions and milestones)	Start: Aug 2022 End: Dec 2022	Start: Oct 2022 End: April 2023	Broader management development programme needs to align to the Workforce Strategy (due for approval March 2023)
58	Organisational Culture	OC.B2.4	Management Development Programme Delivery	Director - Business Strategy and Change	17/10/22	Change to delivery timescales (actions and milestones)	Start: 2023 End: 2023	Start: April 2023 End: TBC	Provide a firmer start date. Was expressed as 2023.
59	Corporate Oversight	CO.D5.0				Add - New Main Action			Addition of New Workstream to reflect priority of Customer First and Customer Experience
60		OC.C1.1							
61	Partnership & Relationships	PRC1.1	Partnership structures in relation to transition from children's to adults in place	Director- Children and Education	20/10/22	Change to delivery timescales (actions and milestones)	in place	December	To reflect that sub-actions are being developed
62	Partnership & Relationships	PR.C1.6	Effective local structures: System-wide deep dives	Director - Adult Social Care	20/10/22	Add- New Assurance Action			To reflect that governance in place through HWB and Health Outcomes Framework. 'Receive a quarterly update from DPH and DAS to provide assurance that governance remains in place to test adequacy of partnerships through system-wide thematic deep dives and that any issues are being addressed by the partnership'
63	Strategic Decision	SD.A7.2	Early Help Strategy to be reviewed annually at the early help partnership board	Director- Children and Education	27/10/2022	Add- New Assurance Action			New assurance action proposed: Early Help Strategy to be reviewed annually at the early help partnership board- SD April 23 and annually
64	Strategic Decision	SD.A8.3	Parenting Strategy - yearly assurances provided to the Corporate Parenting Board	Director- Children and Education	27/10/2022	Add- New Assurance Action			New assurance action proposed: Corporate Parenting Strategy - yearly assurances provided to the Corporate Parenting Board. SD- Sept 23 and annually
65	Procurement & Commercial	PC.B3.0	Procurement of 2024 SEND Transport Contract	Director- Children and Education	20/10/22	Add- New Main Action			New main action- Procurement of 2024 SEND Transport Contract . SD Nov 22 ED Sept 24
66	Procurement & Commercial	PC.B3.1	Leadership review of lessons learnt from SEND 2	Director- Children and Education	20/10/22	Add - New Sub Actions			Leadership review of lessons learnt from SEND 2- Nov 22
67	Procurement & Commercial	PC.B3.2	Mobilise project team and establish project governance	Director- Children and Education	20/10/22	Add - New Sub Actions			Mobilise project team and establish project governance
68	Procurement & Commercial	PC.B3.3	Commence Procurement	Director- Children and Education	20/10/22	Add - New Sub Actions			Commence Procurement. sd- Spring 23
69	Partnership & Relationships	PR.A1.2	KPI Suite reviewed	Director- Children and Education	20/10/22	Change to delivery timescales (actions and milestones)	Summer 22	22-Dec	This forms part of the contract review for implementation on 1.4.23. KPI Suite review due to be complete by December .
70	Partnership & Relationships	PR.A1.3	Revised KPI suite agreed	Director- Children and Education	20/10/22	Change to delivery timescales (actions and milestones)	Summer 22	22-Dec	KPI suite will be agreed in December 22 for implmentation on 1/4/23
71	Partnership & Relationships	PR.A1.4	Review of Contract concludes	Director- Children and Education	20/10/22	Change to delivery timescales (actions and milestones)	Autumn 22	22-Dec	The revised contract will commence on 1.4.23. Negotiations have commenced between the Council and the Trust and both parties have shared responses to the contract review. The Contract Sum negotiations commenced 26.9.22.

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72	Partnership & Relationships	PR.A1.5	Contract Review with DfE	Director- Children and Education	20/10/22	Change to delivery timescales (actions and milestones)	22-Nov	Spring 23	Change control to be put forward to adjust due date, as able to be flexible now Ofsted inspection has happened and do not propose to evoke the break clause.
73	Partnership & Relationships	PR.A1.6	Contract commences	Director- Children and Education	20/10/22	Add - New Sub Actions	n/a	n/a	Contract commences SD- april 23 ED april 23
74	Partnership & Relationships	PR.A1.7	New KPIs reported through PMF	Director- Children and Education	20/10/22	Add - New Sub Actions			New KPIs reported through PMF SD aug 23- ED Sept 23
75	Partnership & Relationships	PR.A2.3	Feedback provided on a 6 monthly basis on the continuation of regular cross - SMBC/SCT leadership team meetings.	Director- Children and Education	20/10/22	Add- New Assurance Action			Assurance action proposed: Feedback provided on a 6 monthly basis on the continuation of regular cross - SMBC/SCT leadership team meetings.
76	Partnership & Relationships	PR.A3.3	Twice yearly performance reports tabled at Children and Education Scrutiny Board	Director- Children and Education	20/10/22	Add- New Assurance Action			Assurance action proposed: Twice yearly performance reports tabled at Children and Education Scrutiny Board SD April 23- every 6 months (oct)
77	Partnership & Relationships	PR.C1.2 b	To broaden scope of partnership structures to explore the integration of adult services where appropriate	Director- Children and Education	20/10/22	Add - New Sub Actions			To broaden scope of partnership structures to explore the integration of adult services where appropriate- April 23 date
78	Decision Making	DM.B1.6	Revised Scheme of Delegations agreed	Director- Law & Governance	17/10/22	Change to delivery timescales (actions and milestones)	Oct-22	Nov-22	By-election has led to date being pushed back for Council
79	Decision Making	DM.C1.1	Review of scrutiny arrangements	Director- Law & Governance	17/10/22	Change to delivery timescales (actions and milestones)	22-Oct	22-Nov	By-election has led to date being pushed back for Council
80	Organisational Culture	OC.C1.1	Regular meetings of Commissioners, Monitoring Officer, Section 151 Officer and Chief Whips commence	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	May-22	Nov-22	Delay to diarising meetings with the Whips
81	Organisational Culture	OC.C2.0	Continue to adopt star chamber approach for Cabinet Members and Chief Officers as part of budget setting approach	Director- Finance	27/10/2022	Closure of Main Action			Star Chambers all completed by 28th September. Approach will be used for future budget setting.
82	Organisational Culture	OC.C4.0	Ward and Casework Management	Director- Law & Governance	27/10/2022	Closure of Main Action			Main action to be incorporated within the new workstream focusing on customer experience main action to be closed.
83	Organisational Culture	OC.D1.0	Deliver Member Development Programme including Finance Training Programme	Director- Law & Governance	27/10/2022	Closure of Main Action			This has moved into regular business of the Ethical Standards and Member Development Committee. They review the MDP. Immediate requirements have been met for the purposes of the IP. ES&MDC review on a regular basis.
84	Organisational Culture	OC.D2.2	Effective decision-making training	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Sep-22	Dec-22	Being prepared for Nov/Dec linked to Council date slippage to Nov. Centre for Governance and Scrutiny are providing training in Nov.
85	Organisational Culture	OC.D2.5	Annual Refresher and inclusion in new Member induction	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Start : sep 22 End: Nov 22	Start: March 23 End:Summer 23	This action will commence in line with annual refresher of MDP. Change control- Change to Start: March 2023 for delivery following Annual Council: Summer 2023
86	Organisational Culture	OC.F1.0	Actions to respond to employee survey outcomes to be identified and embedded in improvement plan	Director - Business Strategy and Change	27/10/2022	Closure of Main Action			Main action to close and new main action will be added to Coporate Oversight- IP workstream.
87	Organisational Culture	OC.E1.0	A clear and joint message from Chief Executive and Leader regarding Officer and Elected Member relationship delivered	Director- Law & Governance	27/10/2022	Closure of Main Action			Comms messages have taken place and training sessions held have reinforced the messages around the relationship. Approach to action has been different to how drafted. Attendance records and engagement with training help demonstrate that message has been delivered.

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88	Organisational Culture	OC.E2.1	Add new action: Internal comms channels used to deliver comms messages on an ongoing basis including: - All staff briefing - Team Talk Leadership Updates - Member bulletin - Director live events - Bostin People e-bulletin	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions		
89	Organisational Culture	OC.E2.2	Add new action: Chief Executive's 100 day Comms Plan launched	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions		
90	Organisational Culture	OC.E2.3	Add new action: Develop proposal for all staff conference	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions		
91	Organisational Culture	OC.E2.4	Add new action: Formal Employee Recognition Scheme - approach and resources identified	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions		
92	Organisational Culture	OC.E2.5	Add new action: Continuous feedback on effectiveness of internal comms	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions		
93	Corporate Oversight	CO.B1.4	New Action Added: Ongoing Monitoring of Improvement Plan (Monthly Monitoring by Leadership Team, Quarterly Monitoring by Cabinet, ARAC regular review of IP and IP Risk Register, Scrutiny regular review of IP)	Leadership team	27/10/2022	Add - New Sub Actions		
94	Corporate Oversight	CO.B1.5	New Action Added: 6 monthly report to Secretary of State	Leadership team	27/10/2022	Add - New Sub Actions		
95	Corporate Oversight	CO.B1.6	New main action: Employee Engagement Survey Action Plan monitored and reviewed by Leadership Team	Leadership team	27/10/2022	Add- New Main Action		
96	Corporate Oversight	CO.C1.3	New Action Added: Quarterly Performance Reports made to Cabinet	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions		
97	Corporate Oversight	CO.C1.4	New Action Added: Review Corporate KPIs for organisational health to reflect workforce strategy	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions		
98	Corporate Oversight	CO.C1.5	New Action Added: Review Corporate KPIs for customer experience to reflect customer experience programme	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions		
99	Corporate Oversight	CO.C2.4	New Assurance action Added: Quarterly Budget Monitoring Reports made to Leadership Team, Cabinet and Scrutiny	Director- Finance	27/10/2022	Add- New Assurance Action		
100	Corporate Oversight	CO.C2.5	New assurance action added: Where budget pressures identified, assurance provided that action has/is being taken (monthly summary comment from S151 Officer / raise issues)	Director- Finance	27/10/2022	Add- New Assurance Action		

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101	Corporate Oversight	Co.D1.2	New action: Review of spans and layers across Council's managerial structures in line with LGA Guidance (likely to be incorporated within Target Operating Model Programme in due course)	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions			
102	Corporate Oversight	CO.D2.3	Workforce development plan implemented for financial services section	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)	Sep-22	Nov-22	Slight slippage due to delay in interim resources starting.
103	Corporate Oversight	CO.D4.4	New assurance Action: GT sign-off of 2020/21 Accounts (assurance that previous issues raised have been resolved)	Director- Finance	27/10/2022	Add- New Assurance Action			one of milestone
104	Corporate Oversight	CO.D4.5	New assurance Action: Preparation of Draft Accounts for 2021/2022 (assurance that approach to completion and sign-off of final accounts is becoming embedded)	Director- Finance	27/10/2022	Add- New Assurance Action			one of milestone
105	Corporate Oversight	CO.E1.4	Programme and Project Management System Implementation	Director - Business Strategy and Change	27/10/2022	Change to delivery timescales (actions and milestones)	Late 22	Feb-23	Further exploration needed with a view to a pilot. End Date to be adjusted to Feb 2023 for implementation.
106	Corporate Oversight	CO.F5.0	Add new Main Action: Customer Journey Programme	Director - Business Strategy and Change	27/10/2022	Add- New Main Action			
107	Corporate Oversight	CO.F5.1	Add new action: Structure and Governance for Customer Experience Programme approved	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions			
108	Corporate Oversight	CO.F5.2	Add new action: Workstream Plans agreed (timeline, cost and resource) for 5 workstreams (fix the backlog, fix the OSS, customer experience strategy, contact centre/community hubs approach, technology)	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions			
109	Corporate Oversight	CO.F5.3	Add new action: Programme board in place (first programme board to involve ToR, scope of workstreams, nominations for resources for each workstream, and high level milestones)	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions			
110	Strategic Decision	SD.A1.2	Pipeline projects monitored on a 6-monthly basis	Director-Regeneration and Growth	27/10/2022	Add- New Assurance Action			Change actino to an assurance action to be monitred on a 6 montly basis
111	Strategic Decision	SD.A2.11	Corporate Asset Management Strategy Approved	Director-Regeneration and Growth	27/10/2022	Change to delivery timescales (actions and milestones)	Sep-22	Nov-22	Delay due to by-election
112	Strategic Decision	SD.A5.1	Commercial Strategy Approved	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)	Oct	??	
113	Strategic Decision	SD.A5.2	Business Cases Presented for commercial workstreams	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)			
114	Strategic Decision	SD.A7.2	Early Help Strategy to be reviewed annually at the early help partnership board	Director- Children and Education	27/10/2022	Add- New Assurance Action			
115	Strategic Decision	SD.A8.3	Corporate Parenting Strategy - yearly assurances provided to the Corporate Parenting Board	Director- Children and Education	27/10/2022	Add- New Assurance Action			

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116	Strategic Decision	SD.B1.9	Review of Council EDI decision making process	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Autumn 22	Autumn 23	
117	Strategic Decision	SD.B1.10	Equality, Diversity and Inclusion Strategy approved	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Autumn 22	Autumn 23	
118	Strategic Decision	SD.B1.11	Embed equalities, diversity and inclusion within Member and Officer Development Programmes	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Early 23	Mar-24	
119	Strategic Decision	SD.C1.0	Developing a model for locality working	Director- Housing	27/10/2022	Closure of Main Action			Closurere of main action to incoproparate in to 'Customer Journey Programme'
120	Strategic Decision	SD.C1.3	Customer Access Strategy Development Commences	Director- Housing	27/10/2022	Add- New Main Action			Action to become main action SD.F1.0 within Customer Journey Workstream 'Customer Journey Strategy Approved'
121	Strategic Decision	SD.D1.2	Approval of MTFP and Capital Strategy	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)	Autumn 22	Nov-22	date change due to by-election
122	Strategic Decision	SD.D1.3	New Assurance Action (strategy implemented through budget plans): Budget Report to Cabinet (2023-2026) reflects funding gaps identified in MTFP	Director- Finance	27/10/2022	Add- New Assurance Action			
123	Strategic Decision	SD.D1.4	New Assurance Action (embedding the approach): MTFP and Capital Strategy refreshed and approved in October each year	Director- Finance	27/10/2022	Add- New Assurance Action			
124	Strategic Decision	SD.E1.3	Public Consultation outcomes inform budget setting	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)	Autumn 22	Feb-23	Date change to reflect Feb 2023 Budget Report needing to reflect consideration of consultation outcomes
125	Strategic Decision	SD.E2.4	New action: Proposal approved for the next phase of resident consultation and engagement and budget consultation	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions			
126	Strategic Decision	SD.E2.5	New action: Focus Groups held to explore responses to key areas raised in Residents Survey, Shape survey and budget consultation.	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions			
127	Strategic Decision	SD.F1.0	New Main Action: Customer Journey Strategy	Director - Business Strategy and Change	27/10/2022	Add- New Main Action			
128	Decision Making	DM.B1.1	Effective Decision Making Training	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Sep-22	Dec-22	Training will take place Nov/Dec. Change control to amend delivery date to December 2022.
129	Decision Making	DM.B1.3	Revised Financial Regs agreed	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Oct-22	Dec-22	The remaining areas of the Fin Regs that need reviewing will slip to December Council. As the key changes have already been approved the risk/impact of the slippage on the outstanding bits is very low.
130	Decision Making	DM.B1.6	Revised Scheme of Delegations agreed	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Oct-22	Nov-22	Due at November Council (slippage due to change of date for Council)
131	Decision Making	DM.B2.0	Refresh existing arrangements for arms-length companies	Director- Law & Governance	27/10/2022	Closure of Main Action			Wokstream closure - only one is SCT and covered with contract mgmt
132	Decision Making	DM.C1.1	Review of scrutiny arrangements	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Oct-22	Nov-22	Slippage due to by-election. Scrutiny Review was approved by scrutiny in September. Report due to Council in November.
133	Decision Making	DM.C4.0	ARAC report and recommendations in relation to SEND Transport	Director- Law & Governance	27/10/2022	Closure of Main Action			closed on basis that recommendations fulfilled through procurement and contracts that went live in Sep. Workstream is also contained within procurement and commercial for ongoing milestones for next procurement





Change to Action Description							
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	Change/ Impact of change (incl. any dependencies)/ Reason for change
32	Strategic Decision	SD.C1.2	Pilot of Town Co-ordinator role commences	Director Housing	16/09/2022	Changes to objectives and deliverables	on hold - pending community hubs model. A revised set of actions will be required for this workstream (to be considered at next change control).
52	Organisational Culture	OC.A2.1	Organisational Development Strategy and Plan Approved	Director - Business Strategy and Change	17/10/22	Change to action description	Action wording to change from 'Organisational Development Strategy' to 'Workforce Strategy approved'
56	Organisational Culture	OC.B2.1	Management Development Programme Designed	Director - Business Strategy and Change	17/10/22	Change to action description	Action wording to change to 'Management and Development Programme Scope, Content and Budget agreed'

Change to Delivery Date									
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	Change date from	Change date to	Change/ Impact of change (incl. any dependencies)/ Reason for change
27	Decision Making	DM.B1.4	Revised Council Procedure Rules	Director Law and Governance	8/15/2022 Updated 24/10/22	Change to delivery timescales (actions and milestones)	Jul-22	Nov-22	This item was missed from the July Change Control approvals and should have been put forward as a date change to October 2022. Further impacted by by-election, so revised end date is November 2022.
30	Procurement & Commercial	PC.A4.1	Recovery Plan approved by Waste Management Board	Director Borough Economy	25/08/2022	Change to delivery timescales (actions and milestones)	Jul-22	Oct-22	Resubmission to October waste Board is required due to further comments made on integrated street cleansing recovery plan within Service Delivery Plan
31	Corporate Oversight	CO.D2.4	KPIs and standards developed for financial services section	Director Finance	16/09/2022	Change to delivery timescales (actions and milestones)	Aug-22	Oct-22	Some KPI's have been developed but these will be reviewed once Budget Holder survey is completed and results analysed. Likely to be in place by October.
34	Decision Making	DMA1.2	Council Decision to Implement 4-yearly election cycle	Director Law and Governance	10/04/2022	Change to delivery timescales (actions and milestones)	N/a	November	Accurate monitoring of progress by date being included
35	Corporate Oversight	CO.B2.0	Single Improvement Plan Phase 2	Leadership Team	10/10/2022	Change to delivery timescales (actions and milestones)	June 22 - Jan 23	Start Dec 22 March 23 for Council approval alongside quarterly monitoring	Phase 2 Plan to be informed by findings of External Reviews and SoS letter
37	Corporate Oversight	CO.D2.3	Workforce development plan implemented for financial services section	Director - Finance	17/10/22	Change to delivery timescales (actions and milestones)			Slippage in delivery. Due to be completed in October, and therefore change control may not be required.
38	Corporate Oversight	CO.D3.3	Review of corporate debt recovery processes completed	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)	Oct-22	01-Dec	Review underway but significant piece of work covering multiple teams so completion date now December 2022.
40	Corporate Oversight	CO.D3.5	Implementation of Recommendations from CIP	Director - Finance	17/10/22	Change to delivery timescales (actions and milestones)	Start date from Aug 22. End date from Oct 22	Start date to: Oct 22 End Date to: TBC	Report not yet received from CIPFa.
44	Strategic Decision	SD.D1.1	Review concluded: Review of MTFP	Director - Finance	17/10/22	Change to delivery timescales (actions and milestones)	October 2022	Nov 2022	Later Cabinet Date due to by-election
45	Strategic Decision	SD.D1.2	Approval of MTFP and Capital Strategy	Director - Finance	17/10/22	Change to delivery timescales (actions and milestones)	Oct 2022	Nov 2022	Later Cabinet Date due to by-election
48	Strategic Decision	SD.E1.3	Public Consultation outcomes inform budget set	Director - Finance	17/10/22	Change to delivery timescales (actions and milestones)	Autumn 2022	Mar-23	Autumn date captures how consultation is used to inform MTFP. The consideration of the outcomes also need to be reflected in the Spring budget setting report
51	Organisational Culture	OCA1.3	Approval of document setting out the desired organisational culture	Director - Business Strategy and Change	17/10/22	Change to delivery timescales (actions and milestones)	Autumn 2022	Jan-23	Additional time for Lshp Team to comment on first draft (which will be presented in November) and refine.
53	Organisational Culture	OC.A2.1	Organisational Development Strategy and Plan Approved	Director - Business Strategy and Change	17/10/22	Change to delivery timescales (actions and milestones)	Start: tbc End: 2022	Start: Dec 2022 End: March 2023	Action dependent on establishing desired organisational culture which is proposed through change control to be re-profiled to January completion.
54	Organisational Culture	OC.B1.3	Effective decision-making training	Director - Law and Governance	19/10/22	Change to delivery timescales (actions and milestones)	Sep-22	Dec-22	Slippage in delivery of effective decision making training linked to the constitutional approvals being presented to Council in November.

Change to Delivery Date										
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	If date change is required please state from and to	Change date from	Change date to	Change/ Impact of change (incl. any dependencies)/ Reason for change
57	Organisational Culture	OC.B2.1	Management Development Programme Designed	Director - Business Strategy and Change	17/10/22	Change to delivery timescales (actions and milestones)	Start: Aug 2022 End: Dec 2022	Start: Oct 2022 End: April 2023		Broader management development programme needs to align to the Workforce Strategy (due for approval March 2023)
58	Organisational Culture	OC.B2.4	Management Development Programme Delivery	Director - Business Strategy and Change	17/10/22	Change to delivery timescales (actions and milestones)	Start: 2023 End: 2023	Start: April 2023 End: TBC		Provide a firmer start date. Was expressed as 2023.
61	Partnership & Relationships	PRC1.1	Partnership structures in relation to transition from children's to adults in place	Director- Children and Education	20/10/22	Change to delivery timescales (actions and milestones)	in place	December		To reflect that sub-actions are being developed
69	Partnership & Relationships	PR.A1.2	KPI Suite reviewed	Director- Children and Education	20/10/22	Change to delivery timescales (actions and milestones)	Summer 22	22-Dec		This forms part of the contract review for implementation on 1.4.23. KPI Suite review due to be complete by December .
70	Partnership & Relationships	PR.A1.3	Revised KPI suite agreed	Director- Children and Education	20/10/22	Change to delivery timescales (actions and milestones)	Summer 22	22-Dec		KPI suite will be agreed in December 22 for implementation on 1/4/23
71	Partnership & Relationships	PR.A1.4	Review of Contract concludes	Director- Children and Education	20/10/22	Change to delivery timescales (actions and milestones)	Autumn 22	22-Dec		The revised contract will commence on 1.4.23. Negotiations have commenced between the Council and the Trust and both parties have shared responses to the contract review. The Contract Sum negotiations commenced 26.9.22.
72	Partnership & Relationships	PR.A1.5	Contract Review with DfE	Director- Children and Education	20/10/22	Change to delivery timescales (actions and milestones)	22-Nov	Spring 23		Change control to be put forward to adjust due date, as able to be flexible now Ofsted inspection has happened and do not propose to evoke the break clause.
78	Decision Making	DM.B1.6	Revised Scheme of Delegations agreed	Director- Law & Governance	17/10/22	Change to delivery timescales (actions and milestones)	Oct-22	Nov-22		By-election has led to date being pushed back for Council
79	Decision Making	DM.C1.1	Review of scrutiny arrangements	Director- Law & Governance	17/10/22	Change to delivery timescales (actions and milestones)	22-Oct	Nov-22		By-election has led to date being pushed back for Council
80	Organisational Culture	OC.C1.1	Regular meetings of Commissioners, Monitoring Officer, Section 151 Officer and Chief Whips commence	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	May-22	Nov-22		Delay to diarising meetings with the Whips
84	Organisational Culture	OC.D2.2	Effective decision-making training	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Sep-22	Dec-22		Being prepared for Nov/Dec linked to Council date slippage to Nov. Centre for Governance and Scrutiny are providing training in Nov.
85	Organisational Culture	OC.D2.5	Annual Refresher and inclusion in new Member induction	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Start : sep 22 End: Nov 22	Start: March 23 End:Summer 23		This action will commence in line with annual refresher of MDP. Change control- Change to Start: March 2023 for delivery following Annual Council: Summer 2023
102	Corporate Oversight	CO.D2.3	Workforce development plan implemented for financial services section	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)	Sep-22	Nov-22		Slight slippage due to delay in interim resources starting.
105	Corporate Oversight	CO.E1.4	Programme and Project Management System	Director- Business Strategy & Change	27/10/2022	Change to delivery timescales (actions and milestones)	Late 22	Feb-23		Further exploration needed with a view to a pilot. End Date to be adjusted to Feb 2023 for implementation.
111	Strategic Decision	SD.A2.11	Corporate Asset Management Strategy Approved	Director- Regeneration and Growth	27/10/2022	Change to delivery timescales (actions and milestones)	Sep-22	Nov-22		Delay due to by-election
112	Strategic Decision	SD.A5.1	Commercial Strategy Approved	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)	Oct	tbc		
113	Strategic Decision	SD.A5.2	Business Cases Presented for commercial workstreams	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)		tbc		
116	Strategic Decision	SD.B1.9	Review of Council EDI decision making process	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)	Autumn 22	Autumn 23		

Change to Delivery Date										
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	If date change is required please state from and to	Change date from	Change date to	Change/ Impact of change (incl. any dependencies)/ Reason for change
117	Strategic Decision	SD.B1.10	Equality, Diversity and Inclusion Strategy approved	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)		Autumn 22	Autumn 23	
118	Strategic Decision	SD.B1.11	Embed equalities, diversity and inclusion within Member and Officer Development Programmes	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)		Early 23	Mar-24	
121	Strategic Decision	SD.D1.2	Approval of MTFP and Capital Strategy	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)		Autumn 22	Nov-22	date change due to by-election
124	Strategic Decision	SD.E1.3	Public Consultation outcomes inform budget setting	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)		Autumn 22	Nov-22	Date change to reflect Feb 2023 Budget Report needing to reflect consideration of consultation outcomes
128	Decision Making	DM.B1.1	Effective Decision Making Training	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)		Sep-22	Dec-22	Training will take place Nov/Dec. Change control to amend delivery date to December 2022.
129	Decision Making	DM.B1.3	Revised Financial Regs agreed	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)		Oct-22	Dec-22	The remaining areas of the Fin Regs that need reviewing will slip to December Council. As the key changes have already been approved the risk/impact of the slippage on the outstanding bits is very low.
130	Decision Making	DM.B1.6	Revised Scheme of Delegations agreed	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)		Oct-22	Nov-22	Due at November Council (slippage due to change of date for Council)
132	Decision Making	DM.C1.1	Review of scrutiny arrangements	Director- Law & Governance	27/10/2022	Change to delivery timescales (actions and milestones)		Oct-22	Nov-22	Scrutiny Review was approved by scrutiny in September. Report due to Council in November. (slippage due to by-election)
139	Procurement & Commercial	PC.B1.6	Contract Monitoring Arrangements in Place	Director- Finance	27/10/2022	Change to delivery timescales (actions and milestones)		Sep-22	Jan-23	Contracts are being monitored. Contract monitoring arrangements to be confirmed in Jan 23
144	Procurement & Commercial	PC.C1.1	Options Appraisal	"Director- Business Strategy & Change"	27/10/2022	Change to delivery timescales (actions and milestones)		Sep-22	Mar-23	Not progressed past soft market testing of performance management system- further demonstration with another provider. Size and scale of system to be considered for scope of project.

Actions Proposed for Closure							
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	Change/ Impact of change (incl. any dependencies)/ Reason for change
81	Organisational Culture	OC.C2.0	Continue to adopt star chamber approach for Cabinet Members and Chief Officers as part of budget setting approach	Director- Finance	27/10/2022	Closure of Main Action	Star Chambers all completed by 28th September. Approach will be used for future budget setting.
82	Organisational Culture	OC.C4.0	Ward and Casework Management	Director- Law & Governance	27/10/2022	Closure of Main Action	Main action to be incorporated within the new workstream focusing on customer experience
83	Organisational Culture	OC.D1.0	Deliver Member Development Programme including Finance Training Programme	Director- Law & Governance	27/10/2022	Closure of Main Action	main action to be closed. This has moved into regular business of the Ethical Standards and Member Development Committee. They review the MDP. Immediate requirements have been met for the purposes of the IP. ES&MDC review on a regular basis.
86	Organisational Culture	OC.F1.0	Actions to respond to employee survey outcomes to be identified and embedded in improvement plan	Director - Business Strategy and Change	27/10/2022	Closure of Main Action	Main action to close and new main action will be added to Coporate Oversight- IP workstream.
87	Organisational Culture	OC.E1.0	A clear and joint message from Chief Executive and Leader regarding Officer and Elected Member relationship delivered	Director- Law & Governance	27/10/2022	Closure of Main Action	Comms messages have taken place and training sessions held have reinforced the messages around the relationship. Approach to action has been different to how drafted. Attendance records and engagement with training help demonstrate that message has been delivered.
119	Strategic Decision	SD.C1.0	Developing a model for locality working	Director- Housing	27/10/2022	Closure of Main Action	Closurer of main action to incopparate in to 'Customer Journey Programme'
131	Decision Making	DM.B2.0	Refresh existing arrangements for arms-length companies	Director- Law & Governance	27/10/2022	Closure of Main Action	Wokstream closure - only one is SCT and covered with contract mgmt
133	Decision Making	DM.C4.0	ARAC report and recommendations in relation to SEND Transport	Director- Law & Governance	27/10/2022	Closure of Main Action	closed on basis that recommendations fulfilled through 2022 procurement and contract go live from Sep. Ongoing actions contained within workstream within procurement and commercial

Add Main, Sub & Assurance Actions							
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	Change/ Impact of change (incl. any dependencies)/ Reason for change
33	Partnership & Relationships	PR.D1.1	Corporate review of grant funding	Director Housing	16/09/2022	Add - New Sub Actions	Revised set of actions will be required within next change control
36	Corporate Oversight	CO.C2.0	Budget Monitoring	Director - Finance	17/10/22	Add- New Assurance Action	Assurance Actions required to ensure approach embedded and that any issues are being addressed. Proposed actions: CO.C2.4 and CO.C2.5 (Quarterly Budget Monitoring Reports made to Leadership Team, Cabinet and Scrutiny; and Where budget pressures identified, assurance provided that action has/is being taken (monthly summary comment from S151 Officer / raise issues)
39	Corporate Oversight	CO.D2.5	Embed Finance Business Partner Role	Director - Finance	17/10/22	Add- New Assurance Action	Assurance action required to ensure that Business Partner Role is having a positive impact. Assurance Action: Performance against KPIs for financial services section - quarterly comment
41	Corporate Oversight	CO.D4.4	Resolve issues relating to completion and sign-off of accounts	Director - Finance	17/10/22	Add- New Assurance Action	Assurance that work undertaken to prepare for completion of accounts has helped resolve issues raised by GT. Assurance action proposed: GT sign-off of 2020/21 Accounts (assurance that previous issues raised have been resolved)
42	Corporate Oversight	CO.D4.5	Resolve issues relating to completion and sign-off of accounts	Director - Finance	17/10/22	Add- New Assurance Action	Assurance that processes for completion of accounts are becoming embedded. Assurance action proposed: Preparation of Draft Accounts for 2021/2022
43	Corporate Oversight	CO.D4.6	Resolve issues relating to completion and sign-off of accounts	Director - Finance	17/10/22	Add- New Assurance Action	Assurance that any new issues raised are resolved. Assurance action proposed: GT sign-off of 2021/22 Accounts
46	Strategic Decision	SD.D1.3	Approval of MTFP and Capital Strategy	Director - Finance	17/10/22	Add- New Assurance Action	Assurance action proposed: Budget Report to Cabinet (2023-2026) reflects funding gaps identified in MTFP
47	Strategic Decision	SD.D1.4	Approval of MTFP and Capital Strategy	Director - Finance	17/10/22	Add- New Assurance Action	Assurance action proposed: MTFP and Capital Strategy refreshed and approved in October each year
49	Strategic Decision	SD.E2.4	Public Consultation	Director - Business Strategy and Change	17/10/22	Add - New Sub Actions	New action to ensure surveys are resourced and repeated so that they become an embedded part of the strategic planning framework 'Proposal agreed for the future of resident consultation and engagement'
50	Strategic Decision	SD.E2.5	Public Consultation	Director - Business Strategy and Change	17/10/22	Add - New Sub Actions	New action to reflect focus group work following survey responses: 'Focus Groups held'

Add Main, Sub & Assurance Actions							
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	Change/ Impact of change (incl. any dependencies)/ Reason for change
55	Organisational Culture	OC.B1.7	Delivery of Directorship and Trusteeship Training	Director - Law and Governance	19/10/22	Add - New Sub Actions	New action required to reflect delivery of training. Existing action relates to procurement of training provider.
62	Partnership & Relationships	PR.C1.6	Effective local structures: System-wide deep dives	Director - Adult Social Care	20/10/22	Add- New Assurance Action	To reflect that governance in place through HWB and Health Outcomes Framework. 'Receive a quarterly update from DPH and DAS to provide assurance that governance remains in place to test adequacy of partnerships through system-wide thematic deep dives and that any issues are being addressed by the partnership'
63	Strategic Decision	SD.A7.2	Early Help Strategy to be reviewed annually at the early help partnership board	Director- Children and Education	27/10/2022	Add- New Assurance Action	New assurance action proposed: Early Help Strategy to be reviewed annually at the early help partnership board- SD April 23 and annually
64	Strategic Decision	SD.A8.3	Parenting Strategy - yearly assurances provided to the Corporate Parenting Board	Director- Children and Education	27/10/2022	Add- New Assurance Action	New assurance action proposed: Corporate Parenting Strategy - yearly assurances provided to the Corporate Parenting Board. SD- Sept 23 and annually
65	Procurement & Commercial	PC.B3.0	Procurement of 2024 SEND Transport Contract	Director- Children and Education	20/10/22	Add- New Main Action	New main action- Procurement of 2024 SEND Transport Contract . SD Nov 22 ED Sept 24
66	Procurement & Commercial	PC.B3.1	Leadership review of lessons learnt from SEND 2	Director- Children and Education	20/10/22	Add - New Sub Actions	Leadership review of lessons learnt from SEND 2- Nov 22
67	Procurement & Commercial	PC.B3.2	Mobilise project team and establish project governance	Director- Children and Education	20/10/22	Add - New Sub Actions	Mobilise project team and establish project governance
68	Procurement & Commercial	PC.B3.3	Commence Procurement	Director- Children and Education	20/10/22	Add - New Sub Actions	Commence Procurement. sd- Spring 23
73	Partnership & Relationships	PR.A1.6	Contract commences	Director- Children and Education	20/10/22	Add - New Sub Actions	Contract commences SD- april 23 ED april 23
74	Partnership & Relationships	PR.A1.7	New KPIs reported through PMF	Director- Children and Education	20/10/22	Add - New Sub Actions	New KPIs reported through PMF SD aug 23- ED Sept 23
75	Partnership & Relationships	PR.A2.3	Feedback provided on a 6 monthly basis on the continuation of regular cross - SMBC/SCT leadership team meetings.	Director- Children and Education	20/10/22	Add- New Assurance Action	Assurance action proposed: Feedback provided on a 6 monthly basis on the continuation of regular cross - SMBC/SCT leadership team meetings.
76	Partnership & Relationships	PR.A3.3	Twice yearly performance reports tabled at Children and Education Scrutiny Board	Director- Children and Education	20/10/22	Add- New Assurance Action	Assurance action proposed: Twice yearly performance reports tabled at Children and Education Scrutiny Board SD April 23- every 6 months (oct)
77	Partnership & Relationships	PR.C1.2 b	To broaden scope of partnership structures to explore the integration of adult services where appropriate	Director- Children and Education	20/10/22	Add - New Sub Actions	To broaden scope of partnership structures to explore the integration of adult services where appropriate- April 23 date

Add Main, Sub & Assurance Actions							
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	Change/ Impact of change (incl. any dependencies)/ Reason for change
88	Organisational Culture	OC.E2.1	Add new action: Internal comms channels used to deliver comms messages on an ongoing basis including: - All staff briefing - Team Talk Leadership Updates - Member bulletin - Director live events - Bostin People e-bulletin	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
89	Organisational Culture	OC.E2.2	Add new action: Chief Executive's 100 day Comms Plan launched	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
90	Organisational Culture	OC.E2.3	Add new action: Develop proposal for all staff conference	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
91	Organisational Culture	OC.E2.4	Add new action: Formal Employee Recognition Scheme - approach and resources identified	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
92	Organisational Culture	OC.E2.5	Add new action: Continuous feedback on effectiveness of internal comms	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
93	Corporate Oversight	CO.B1.4	New Action Added: Ongoing Monitoring of Improvement Plan (Monthly Monitoring by Leadership Team, Quarterly Monitoring by Cabinet, ARAC regular review of IP and IP Risk Register, Scrutiny regular review of IP)	Leadership team	27/10/2022	Add - New Sub Actions	
94	Corporate Oversight	CO.B1.5	New Action Added: 6 monthly report to Secretary of State	Leadership team	27/10/2022	Add - New Sub Actions	
95	Corporate Oversight	CO.B1.6	New main action: Employee Engagement Survey Action Plan monitored and reviewed by Leadership Team	Leadership team	27/10/2022	Add- New Main Action	
96	Corporate Oversight	CO.C1.3	New Action Added: Quarterly Performance Reports made to Cabinet	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
97	Corporate Oversight	CO.C1.4	New Action Added: Review Corporate KPIs for organisational health to reflect workforce strategy	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
98	Corporate Oversight	CO.C1.5	New Action Added: Review Corporate KPIs for customer experience to reflect customer experience programme	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	



Add Main, Sub & Assurance Actions							
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	Change/ Impact of change (incl. any dependencies)/ Reason for change
99	Corporate Oversight	CO.C2.4	New Assurance action Added: Quarterly Budget Monitoring Reports made to Leadership Team, Cabinet and Scrutiny	Director- Finance	27/10/2022	Add- New Assurance Action	
100	Corporate Oversight	CO.C2.5	New assurance action added: Where budget pressures identified, assurance provided that action has/is being taken (monthly summary comment from S151 Officer / raise issues)	Director- Finance	27/10/2022	Add- New Assurance Action	
101	Corporate Oversight	Co.D1.2	New action: Review of spans and layers across Council's managerial structures in line with LGA Guidance (likely to be incorporated within Target Operating Model Programme in due course)	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
103	Corporate Oversight	CO.D4.4	New assurance Action: GT sign-off of 2020/21 Accounts (assurance that previous issues raised have been resolved)	Director- Finance	27/10/2022	Add- New Assurance Action	one off milestone
104	Corporate Oversight	CO.D4.5	New assurance Action: Preparation of Draft Accounts for 2021/2022 (assurance that approach to completion and sign-off of final accounts is becoming embedded)	Director- Finance	27/10/2022	Add- New Assurance Action	one off milestone
106	Corporate Oversight	CO.F5.0	Add new Main Action: Customer Journey Programme	Director - Business Strategy and Change	27/10/2022	Add- New Main Action	
107	Corporate Oversight	CO.F5.1	Add new action: Structure and Governance for Customer Experience Programme approved	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
108	Corporate Oversight	CO.F5.2	Add new action: Workstream Plans agreed (timeline, cost and resource) for 5 workstreams (fix the backlog, fix the OSS, customer experience strategy, contact centre/community hubs approach, technology)	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
109	Corporate Oversight	CO.F5.3	Add new action: Programme board in place (first programme board to involve ToR, scope of workstreams, nominations for resources for each workstream, and high level milestones)	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
110	Strategic Decision	SD.A1.2	Pipeline projects monitored on a 6-monthly basis	Director-Regeneration and Growth	27/10/2022	Add- New Assurance Action	Change action to an assurance action to be monitored on a 6 monthly basis

Add Main, Sub & Assurance Actions							
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	Change/ Impact of change (incl. any dependencies)/ Reason for change
114	Strategic Decision	SD.A7.2	Early Help Strategy to be reviewed annually at the early help partnership board	Director- Children and Education	27/10/2022	Add- New Assurance Action	
115	Strategic Decision	SD.A8.3	Corporate Parenting Strategy - yearly assurances provided to the Corporate Parenting Board	Director- Children and Education	27/10/2022	Add- New Assurance Action	
120	Strategic Decision	SD.C1.3	Customer Access Strategy Development Commences	Director Housing	27/10/2022	Add- New Main Action	Action to become main action SD.F1.0 within Customer Journey Workstream 'Customer Journey Strategy Approved'
122	Strategic Decision	SD.D1.3	New Assurance Action (strategy implemented through budget plans): Budget Report to Cabinet (2023-2026) reflects funding gaps identified in MTFP	Director- Finance	27/10/2022	Add- New Assurance Action	
123	Strategic Decision	SD.D1.4	New Assurance Action (embedding the approach): MTFP and Capital Strategy refreshed and approved in October each year	Director- Finance	27/10/2022	Add- New Assurance Action	
125	Strategic Decision	SD.E2.4	New action: Proposal approved for the next phase of resident consultation and engagement and budget consultation	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
126	Strategic Decision	SD.E2.5	New action: Focus Groups held to explore responses to key areas raised in Residents Survey, Shape survey and budget consultation.	Director - Business Strategy and Change	27/10/2022	Add - New Sub Actions	
127	Strategic Decision	SD.F1.0	New Main Action: Customer Journey Strategy	Director - Business Strategy and Change	27/10/2022	Add- New Main Action	
134	Procurement & Commercial	PC.A1.3	Assurance Action- Report provided to Officer Leadership on a quarterly basis. regular reporting through PMF	Director - Borough Economy	27/10/2022	Add- New Assurance Action	assurance action for action PC.A1.0- Introduction of a more focused framework for contract monitoring.
135	Procurement & Commercial	PC.A1.4	Assurance Action- Annual report on leisure and waste contracts going through to cabinet member	Director - Borough Economy	27/10/2022	Add- New Assurance Action	assurance action for action PC.A1.0- Introduction of a more focused framework for contract monitoring.
136	Procurement & Commercial	PC.A1.5	Assurance Action- The large contracts in BE for waste/street cleansing, and both leisure providers will be added to the Intend contract management module.	Director - Borough Economy	27/10/2022	Add- New Assurance Action	assurance action for action PC.A1.0- Introduction of a more focused framework for contract monitoring.- dates to be agreed
137	Procurement & Commercial	PC.A4.3	Assurance Action- Senior management meeting - annual plans requested- service delivery plan from SERCO is contractually compliant and includes elements of street cleansing.	Director - Borough Economy	27/10/2022	Add- New Assurance Action	assurance action for main action PC.A4.0- Street Cleansing Recovery Plan – completion and implementation
138	Procurement & Commercial	PC.A5.3	Assurance Action- Monthly fleet steering group taking place where the documentation considered by the group is contractually compliant.	Director - Borough Economy	27/10/2022	Add- New Assurance Action	assurance action for main action PC.A5.0- Manage the delayed Serco Fleet replacement programme in line with the requirements of the contract- dates to be agreed
139	Procurement &	PC.B1.6	Contract Monitoring Arrangements in Place	Director- Finance	27/10/2022	Change to delivery timescales (actions	Contracts are being monitored. Contract

Add Main, Sub & Assurance Actions							
Change Number	Theme	Action reference	Action Title	Owner	Date Raised	Type of Change	Change/ Impact of change (incl. any dependencies)/ Reason for change
140	Procurement & Commercial	PC.B3.0	Procurement of 2024 SEND transport Contract	Director- Children and Education	27/10/2022	Add- New Main Action	
141	Procurement & Commercial	PC.B3.1	Leadership review of lessons learnt from SEND 2	Director- Children and Education	27/10/2022	Add - New Sub Actions	
142	Procurement & Commercial	PC.B3.2	Mobilise project team and establish project governance	Director- Children and Education	27/10/2022	Add - New Sub Actions	
143	Procurement & Commercial	PC.B3.3	Commence Procurement	Director- Children and Education	27/10/2022	Add - New Sub Actions	
145	Partnership & Relationships	PR.C1.5	Assurance action: Receive a quarterly update from DPH and DAS to provide assurance that governance remains in place to test adequacy of partnerships through system-wide thematic deep dives and that any issues are being addressed by the partnership.	Director - Adult Social Care Director - Public Health	27/10/2022	Add- New Assurance Action	
146	Partnership & Relationships	PR.B1.6	Assurance Action: Update provided on a 6 monthly basis by Director of Regen and Growth to confirm representation at key meetings continues and brings benefit to the council. Key meetings for Members to attend at sub regional and regional level are: ABCA Leaders; WMCA Board; WMCA Economic Growth Board; WMCA Housing and Land Board.	Director-Regeneration and Growth	11/02/2022	Add- New Assurance Action	Add new assurance for action PR.B1.0- Continue to develop the relationship with and actively participate in regional and sub-regional bodies (e.g. WM Combined Authority, Black Country LEP) to maximise opportunities for Sandwell